



Meeting:	Annual General Meeting 2023	
Date:	27/09/2023	
Time:	5:30pm	
Location:	Bridgehouse Backbar, Warkworth	
Attendees:	Dave Stott, Co-Chair OMBA	Bevan Morrison, Co-Chair OMBA
	Murray Chapman, Manager OMBA	Matt Henderson, OMBA
	Duncan Standley, OMBA	Alison Hitchcock, WW Info Centre
	Lauren Kumerich, OMBA	Mark Macky, OMBA
	Mark Macky, OMBA	Chris Murphy, OMBA
	Simonne Liley, OMBA	Brenda Hawley, Gabys
	Jannette Thompson, Local Matters	Liz Bays, WW Lodge
	Louise Riddle, Matakana Coast App	Louise Tunnicliffe
	Murray Hill, WW Engraving	Terra Kuwano, SBA Accounting
	Glen Cossey, Markplan Consulting	Emily Thomas
	Murray Wyllie, Composite Joinery	Jo Hopkins, Buckton Surveyors
	Bruce Tomlinson	Cornelius du Plessis (Auditor)
	Vicki Johnson (minutes)	
Apologies	Warwick Rhodes, Richard Gerald, Steve Mutton, Christine Liggins, Patrick Steuart, Colin Barlow, Jennifer Smith, Donna Wyllie, Robert & Sharon Harper, Steve Reynolds	
Absent	Kumar Laxman, Burnette O'Connor	

**Quorum achieved - meeting to proceed**

**Welcome from Co Chair Mr Scott and apologies.**

**Minutes from AGM 2022** - *The Minutes of the previous AGM held 19th October 2022 were distributed and received and are confirmed as a true and correct record of the business transacted.*

*Resolution 1: That the One Mahurangi Business Association receive and confirm the 2022 AGM Minutes of the One Mahurangi Business Association*

Proposed: M Henderson

Seconded: D Standley

Carried

**Executive Committee Reports.**

**Co-Chairs' Report**

Mr Stott firstly acknowledged the sponsors, and thanked the Committee, volunteers and admin team, before he and co-chair Mr Morrison presented their report.

Resolution 2: *That the One Mahurangi Business Association receive the 2022/2023 Co-Chairperson's Report (being governance update and report on strategic achievements from the 1 July 2022 to 30 June 2023 financial year).*

Proposed: D Morrison

Seconded: M Macky

Carried

### **Manager's Report**

Mr Chapman gave a presentation and acknowledged the support given by the Co-chairs and admin staff. Mr Morrison then led the group in a round of applause, thanking Murray for his perseverance and work.

Resolution 3: *That the One Mahurangi Business Association receive the 2022/23 Managers Report (being the report of the Operations Teams' activities for the 1 July 2022 to 30 June 2023 financial year).*

Proposed: S Liley

Seconded: D Standley

Carried

**Treasurer's Report** - Co Chair Mr Morrison advised that in the absence of the Treasurer, Mr du Plessis of *Murray Audit Limited* will speak to the Treasurer's Report. Financial statements are available on the OMBA website.

Ms Thompson queried the funds spent on legal expenses and was informed that WRMK Lawyers were used when drafting the special resolution needed for the BID program.

Ms Thompson then questioned the net loss reported this financial year. In response Mr Stott highlighted the many events planned in the previous financial year which were executed this year. These delayed consequences were due to Covid lockdowns. Mr Morrison acknowledged the tight budget and emphasised the need for careful spending. Mr du Plessis also noted that this is the first year there has been a deficit.

Discussion followed on the possibility of raising further funds. In reply to a suggestion of raising the BID rate, Mr Morrison advised this would require 75% of BID members to agree to raise it. Mr Stott spoke of the current reliance on sponsorship, and OMBA work in increasing membership, sponsorship, and other types of fundraising.

Resolution 4: *That One Mahurangi Business Association receive and approve the Annual Financial Statements for the Financial Year 1 July 2022 to 30 June 2023*

Proposed: M Henderson

Seconded: D Standley

Carried

Resolution 5: *That the One Mahurangi Business Association:*

- a) *approve the following financial year 2024/2025 draft budget which includes a BID targeted rate grant amount of \$148,500 for 2024/2025 financial year. Further ask the Rodney Local Board recommend to the Governing Body the amount of*

\$148,500 be included in the Auckland Council draft 2024/25 annual budget consultation process.

- b) delegate authority to the executive committee to approve and sign off any update or revised draft budget document and the BID targeted rate grant amount for 2024/2025 as required.

Proposed: D Stott

Seconded: C Murphy

Carried

### **Appointment of Auditor (R34.1) for the year ahead**

Resolution 6: *That the One Mahurangi Business Association appoint Murray Audit Ltd as Auditor for the One Mahurangi Business Association for the 2023/2024 financial year.*

Proposed: B Morrison

Seconded: S Lilley

Carried

### **Receive and approve the 2024/2025 Business Plan.**

Mr Stott directed interested parties to view the OMBA website where the Business Plan is displayed.

In response to a question regarding the goal of highlighting Warkworth as a destination through effective digital campaigns, Mr Morrison clarified that marketing need not be exclusively digital.

Resolution 7: *That One Mahurangi Business Association approves the Business Plan for the period 1 July 2024 to 30 June 2025. That the Association note that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.*

Proposed; B Morrison

Seconded: C Murphy

Carried

**Election of Committee Members:** Mr Morrison announced the 13 nominations for Committee received being -

Simone Liley, Colin Barlow, Mark Macky, Donna Wyllie, Burnette O'Connor, Chris Murphy, Steve Reynolds, Matt Henderson, Bevan Morrison, Patrick Steuart, Sally Peters, Dave Stott, Duncan Standley. [& Jennifer Smith, form received earlier]

In response to Mr Morrison's request for further nominations, Mr Tomlinson and Ms Riddle put their names forward. An election of members for the Committee shall be carried out in accordance with rule 14 of the constitution.

Resolution 8: *That the One Mahurangi Business Association approves the appointment of all elected members to the Committee for 2023/2024.*

*Nominations and elections for Chairperson, Treasurer and Secretary shall be carried out in accordance with Rule 15 of the Constitution and will be done at the first Committee meeting following the AGM.*

Proposed: D Stott

Seconded: Ms Thompson

Carried

Resolution 9: *That subject to the election at the first Committee meeting following the AGM, the One Mahurangi Business Association approves the appointment of the Chairperson, Treasurer and Secretary for 2023/2024.*

Proposed: S Liley

Seconded: D Standley

Carried

### **Matters of General Business**

1) Retailers representative Mr Henderson gave an update on the many campaigns run over the past year by the township retailers. These included Xmas late night shopping, Easter social media campaign, Mother's Day promo gifts and think tank meetings with other retailers promoting Sunday opening and presenting Warkworth as a destination.

2) Warkworth App creator Mr Standley gave an introduction of the App and its features. He noted the ultimate goal of the App is to be the one place to find anything in Warkworth, and expressed his wish to make Warkworth a destination. Currently there has been good engagement and reach. He emphasised the App is for everyone to share and free, and asked for support in sharing and promoting the App.

3) Mr Morrison and Mr Stott gave a short update on ongoing issues in the Industrial area including lack of parking, illegal parking, and the need to signalise pedestrian crossing outside Mahurangi College. They will continue to work with Auckland Transport to remedy the dangerous conditions there. Some solutions discussed are bollards preventing illegal parking, removal of illegal concrete berms and the possible use of the area at the top of Glenmore Drive for overflow parking.

4) Ms Bays raised a question regarding the current level of engagement between OMBA and businesses and how to bring issues to OMBA attention. In response Mr Chapman advised stopping him in the street or emailing. He feels that the level of engagement is huge compared to seven years ago, and highlighted our regular communications in the paper and on social media, and in a fortnightly membership newsletter. Mr Morrison expressed his opinion that not enough businesses are engaging with OMBA and that we welcome more contact. He hopes the Warkworth App will help. Ms Bays also suggests a yearly survey to local business and Mr Chapman notes that OMBA has taken this suggestion on board.

### **Close of Meeting at 7.13pm**



Dave Stott, OMBA Co-Chair 04/10/23